



Hinckley Chamber of Commerce Donation/Sponsorship Request Form

GUIDELINES

1. Maximum donation amount **\$500**
2. Donation must *directly benefit* the Hinckley community
3. Donations awarded to non-profit organizations, including but not limited to scouts, churches, local outreach, fire/police

PROCEDURE

1. Complete this form and submit to Hinckley Donation Chair
2. Donation Chair reviews for completeness and compliance, before submitting to Executive Board
3. Executive Board considers merit and available funds. If approved, it will be presented to general membership for a vote.

Contact Name: _____ Date: _____

Organization: _____ Website: _____

Primary Purpose of Organization: _____

Phone: _____ Email: _____

Amount Requested: _____

Date Needed: _____

Summary/ Description of Donation Request:

Date Received: _____

Approved/ Denied: _____

PRINT NAME

SIGNATURE/POSITION